

# 10NAC

10<sup>th</sup> NATIONAL CPD ACCREDITATION CONFERENCE

October 1 & 2, 2018

Hilton Mississauga/Meadowvale | 6750 Mississauga Road, Mississauga, ON



PRELIMINARY PROGRAM



**ROYAL COLLEGE**  
OF PHYSICIANS AND SURGEONS OF CANADA  
**COLLÈGE ROYAL**  
DES MÉDECINS ET CHIRURGIENS DU CANADA

THE COLLEGE OF  
FAMILY PHYSICIANS  
OF CANADA



LE COLLÈGE DES  
MÉDECINS DE FAMILLE  
DU CANADA

# GENERAL INFORMATION



## 10NAC PROGRAM

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# WELCOME MESSAGE

On behalf of the College of Family Physicians of Canada (CFPC) and the Royal College of Physicians and Surgeons of Canada (Royal College) we are delighted to present the preliminary program for the 10<sup>th</sup> National CPD Accreditation Conference, October 1 to 2, 2018, at the Hilton Mississauga/Meadowvale.

This event draws approximately 200 delegates including representatives from university continuing professional development (CPD) offices, the CFPC's national and Chapter offices, Mainpro+<sup>®</sup> reviewers, Royal College accredited CPD providers and simulation centres, provincial medical regulatory authorities, members of the CFPC's National Committee on Continuing Professional Development, the Royal College's CPD Accreditation Committee, Professional Learning and Development Committee, Simulation Accreditation Committee as well as other partner organizations.

The theme of this year's conference is exploring the future of CPD. Participants will have the opportunity to attend engaging plenary sessions and interactive workshops that aim to highlight the practical application of CPD accreditation. Attendance is encouraged for both physicians and non-physicians responsible for the development, implementation, accreditation/certification and/or evaluation of CPD activities. The scientific planning committee has selected a range of topics for the concurrent sessions that will target varying experience levels and learning needs.

To emphasize the value of networking and collaboration, the voluntary mentorship program will be offered again this year. Following the daytime sessions on Monday, attendees will be invited to mingle at the networking reception to help celebrate the 10<sup>th</sup> anniversary of this two-day invitational event. On Tuesday, the networking breakfast will feature themed tables to allow individuals with shared interests to get together and discuss popular topics in CPD.

The program includes several opportunities for attendees to share their own expertise, learn from others about their current projects, and recognize exceptional work that promotes innovation and excellence in CPD accreditation. We will hear from recipients of the Royal College's Accredited CPD Provider Innovation Award and the CFPC's Continuing Professional Development Program Award, and for the third consecutive year a facilitated poster session will be offered. For further knowledge sharing, the closing town hall will highlight learning pearls collected from attendees throughout the conference.

We hope your participation in the 10<sup>th</sup> National CPD Accreditation Conference will be beneficial to your important work in CPD accreditation in the future. We look forward to celebrating with you in October!



**Amy Outschoorn, MEd, CTDP**  
Director, Continuing Professional Development  
College of Family Physicians of Canada



**Jennifer Gordon, MEd, CAE**  
Director, Continuing Professional Development  
Royal College of Physicians and Surgeons of Canada

# PLANNING & LOGISTICS COMMITTEES

## PLANNING COMMITTEE

### Planning Committee Co-Chairs

**Jennifer Gordon, MEd, CAE**

Director, Continuing Professional Development  
Royal College of Physicians and Surgeons of Canada

**Amy Outschoorn, MEd, CTDp**

Director, Continuing Professional Development  
College of Family Physicians of Canada

### Planning Committee Members

**Jessica Black, MEd**

Manager, Certification, Continuing Professional Development  
College of Family Physicians of Canada

**Rose Burke-Perry**

Executive Administrator  
Prince Edward Island College of Family Physicians

**Lori Connors, MD, MEd, FRCPC**

CPD Chair  
Canadian Society of Allergy and Clinical Immunology

**Carla Conroy**

Bilingual Certification Applications Coordinator,  
Continuing Professional Development  
College of Family Physicians of Canada

**Justine Gill, PhD**

Manager of Education, Accreditation & Member Programs  
Canadian Anesthesiologists' Society

**Janice Harvey, BSc, MD, CCFP(SEM), FCFP**

Physician Advisor, Professional Development and Practice Support  
College of Family Physicians of Canada

**Leonora Lalla, MDCM, CCFP, FCFP**

Chair, National Committee on Continuing Professional Development  
College of Family Physicians of Canada

**Julie Lavigne, MEd**

Manager, Continuing Professional Development Accreditation  
Royal College of Physicians and Surgeons of Canada

**Connie LeBlanc, MD, CCFP(EM), MAEd, CCPE**

Associate Dean, Continuing Professional Development  
Professor, Department of Emergency Medicine  
Dalhousie University

**Emily Louca, BSc., RRT, MA(c)**

Education Manager, Learning Institute  
The Hospital for Sick Children

**Brenna Lynn, PhD**

Associate Dean, Continuing Professional Development  
UBC Faculty of Medicine

**Karen Mazurek, MD, CCFP**

Deputy Registrar  
College of Physicians and Surgeons of Alberta

**Laura McDiarmid, MEd(c)**

Manager, Educational Development,  
Faculty of Health Sciences, Queen's University

**Jackie Millette, MPA**

Director, Education, Committees & Sections  
Canadian Paediatric Society

**Andries Muller, MBChB, CCFP, FCFP, PhD**

Associate Professor, University of Saskatchewan  
Mainpro+ Reviewer, College of Family Physicians of Canada

**Julia Niles**

Learning & Development Specialist,  
Canadian Association of Radiologists

**Pamela Snow, MD, FCFP**

Associate Professor of Family Medicine,  
Academic Director (Family Physicians) OPD  
Memorial University

**Patricia Wade, MSN, CPN(c)**

Conseillère, Recherche et Développement  
Fédération des Médecins Spécialistes du Québec

**Erica Weinberg, BSc, MSc, MPhil, MD, MCFP**

Mainpro+ Reviewer, College of Family Physicians of Canada

# PLANNING & LOGISTICS COMMITTEES

## LOGISTICS COMMITTEE

### **Jessica Black, MEd**

Manager, Certification,  
Continuing Professional Development  
College of Family Physicians of Canada

### **Carla Conroy**

Bilingual Certification Applications Coordinator,  
Continuing Professional Development  
College of Family Physicians of Canada

### **Sarah Culley**

Administrative Coordinator, Continuing Professional Development  
Royal College of Physicians and Surgeons of Canada

### **Courtney Jones**

Conference Administrator, Event Management and Hospitality Services  
Royal College of Physicians and Surgeons of Canada

### **Julie Lavigne, MEd**

Manager, Continuing Professional Development Accreditation  
Royal College of Physicians and Surgeons of Canada

# REGISTRATION, ACCOMMODATIONS & TRAVEL INFORMATION

## THE DEADLINE FOR REGISTRATION IS SEPTEMBER 17, 2018.

### Registration is by invitation only.

Each invited organization will receive two complimentary registrations. Poster presenters will be counted as one of the two representatives from their organization. Any additional attendees wishing to register are asked to contact [NAC@cfpc.ca](mailto:NAC@cfpc.ca) to be placed on a waiting list. Waitlisted individuals will be considered closer to the registration deadline based on available space at the conference. They will be subject to a registration fee (\$300 for the full conference; \$150 for one day).

Please confirm your attendance by clicking on the following button:

**Speakers and/or Planning Committee members:** please ensure you identify yourself as such when choosing your registration category.

## ACCOMMODATIONS

A block of rooms has been reserved at the **Hilton Mississauga/Meadowvale (6750 Mississauga Road, Mississauga, ON)**. Delegates may book their guestrooms using our [special group link](#) or by calling **905-821-1981**. When booking over the telephone, please state the group name, “**10<sup>th</sup> National CPD Accreditation Conference**”, in order to receive the group rate.

**Standard room rate:** CAD \$155 plus applicable taxes

**Check-in:** 3:00 PM

**Check-out:** 12:00 PM

The group rate is guaranteed for reservations made on or before **Friday, September 7, 2018** (or until the room block has been filled, whichever occurs first). In order to secure your room, please make reservations as early as possible.

*We would like to acknowledge the Mississaugas of the New Credit on whose territory we are guests. We express our gratitude to them as well as the Wendat, the Anishnaabeg, Haudenosaunee, Inuit and Métis people for their stewardship of the land. We would like to recognize that the relationship our ancestors and Indigenous Peoples had with each other and with the land are described in the Treaty of Niagara of 1764 and remain important to Canada today. The CFPC acknowledges our treaty obligations and the many historic injustices experienced by Canada's Indigenous peoples. We commit ourselves to forging a new relationship and to seeking reconciliation.*

# REGISTRATION, ACCOMMODATIONS & TRAVEL INFORMATION

## CONFERENCE TRAVEL

### Air Canada

Air Canada is offering a **10% discount\*** to delegates travelling to the 10<sup>th</sup> National CPD Accreditation Conference. To receive a discount on eligible fares, access [aircanada.com](http://aircanada.com) and enter the promotion code **8V4EPCD1**. The promotion code is valid for bookings to and from Toronto (YYZ).

**The travel period begins Sunday, September 23, 2018 and ends Wednesday, October 10, 2018.**

*\*No discount will apply to Tango bookings for travel within Canada or between Canada and the U.S. For International travel, discounts apply to all fares including Tango.*

### WestJet

WestJet is offering **10% off Econo and 15% off Plus base fares\*** for travel between Toronto/Hamilton and anywhere WestJet flies in North America. To take advantage of this offer, access the [WestJet website](#) and enter the coupon code **3SIKOWC**. **Travel agents will need the coupon code as well as the promo code (YYZ02).**

**The travel period begins Sunday, September 23, 2018 and ends Wednesday, October 10, 2018.** If you have questions about how to complete a booking with your discount codes, please check out the [frequently asked questions](#).

*\*discount not available on flex fares or on code-share or partner airlines*

### Porter Airlines

Porter Airlines is offering a **10% discount** when you book flights to and from Toronto, ON (YYZ) between the dates of **Friday, September 28, 2018 to Wednesday, October 3, 2018**. Book your flights online by visiting the [Porter Airlines website](#) and entering the promotion code **CPDA10**.

Alternately, request Porter Airlines flights and provide the promotion code when booking to attend the conference through your regular travel provider.

### Via Rail

An **8.5% discount** will apply to travel to and from Mississauga, ON. The discounted fares are applied to the best available fare, in any class and on the rate category of your choice — with the exception of Escape fare.

To book your train trip online, visit the [Via Rail website](#) and enter the promotion code **810657**.

# OBJECTIVES, NETWORKING & MENTORSHIP PROGRAM

## CONFERENCE OBJECTIVES

After attending the 10<sup>th</sup> National CPD Accreditation Conference, participants will be able to:

- 1 Describe standards and processes for the accreditation of CPD programs and providers.
- 2 Apply accreditation standards, policies, and processes to their own CPD programs.
- 3 Promote innovations and trends in the field of CPD.

## CPD NETWORKING BREAKFAST AND RECEPTION

### Networking breakfast

Please join us for a networking breakfast prior to the daily sessions on Tuesday, October 2, 2018. Themed tables will be available for you to join colleagues and discuss information on topics of common interest. This event is designed to offer participants of all experience levels a unique opportunity for learning and professional exchange.

### Networking reception

We invite conference participants and their guests to celebrate the 10<sup>th</sup> anniversary of this event at the networking reception which will be held at 5:15 p.m. on Monday, October 1, 2018 in the Greenwich & Compass room. This is an opportunity for participants to connect with other CPD professionals, reflect on the day and enjoy some refreshments. The Royal College Accredited CPD Provider Innovation Award recipients & CFPC Continuing Professional Development Program Award recipients will be presented with their awards during the reception. Registration is complimentary for conference participants; guests are subject to a \$50.00 fee.

## MENTORSHIP PROGRAM

To further enhance networking opportunities, the conference will feature a voluntary mentorship program. When you register, you will be asked if you would like to participate. You will also be required to answer a few questions (e.g., years of experience in CPD, type of organization, attendance at past conference), which will allow us to match participants according to their CPD accreditation portfolios and experience. You will receive notification of your mentor-mentee match along with a handbook and resource guide prior to the conference. Mentors and mentees are encouraged to connect in advance to arrange meeting times and locations.

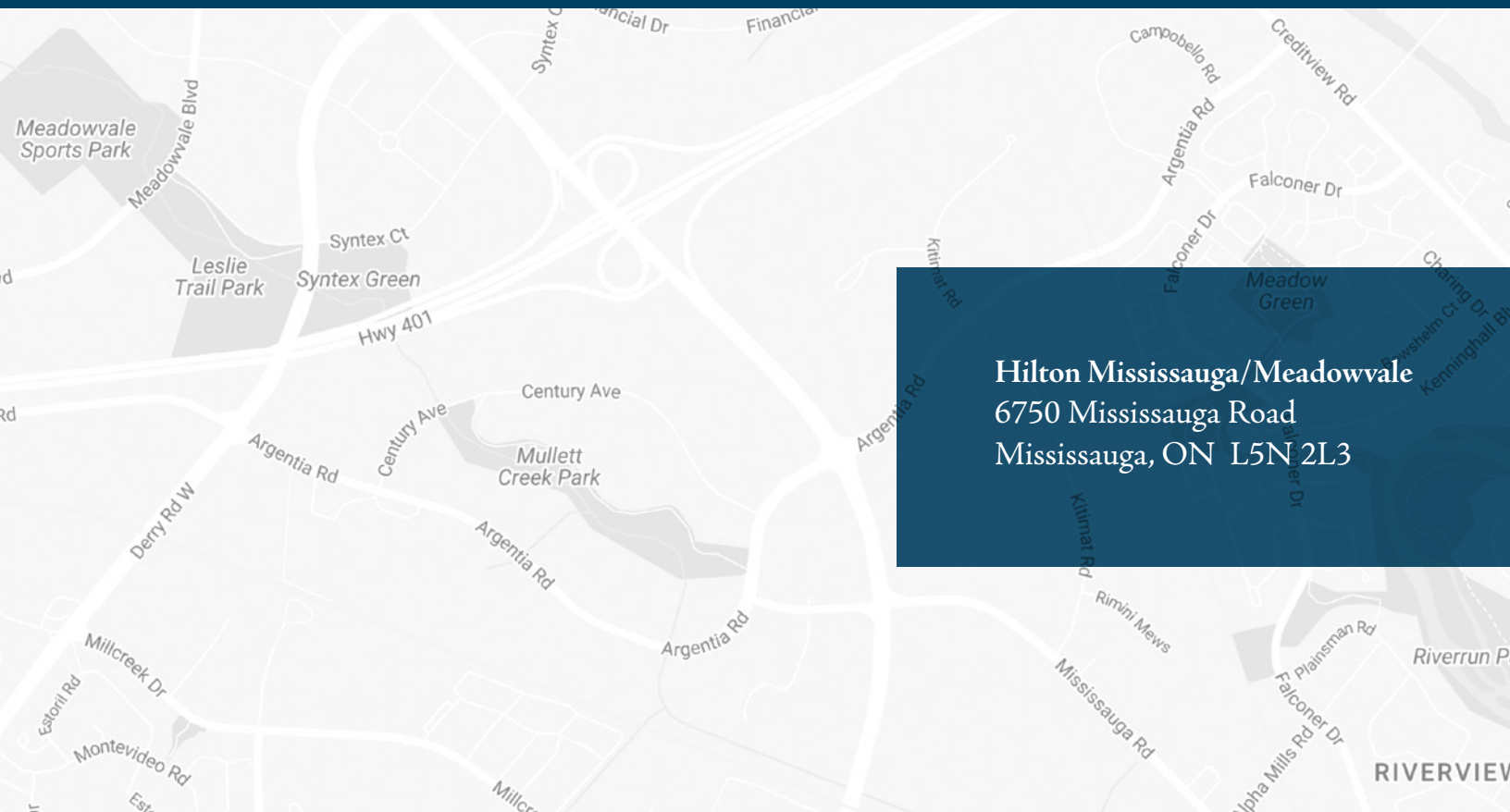
## GENERAL CONFERENCE INQUIRIES

 For questions about the conference, please e-mail [NAC@cfpc.ca](mailto:NAC@cfpc.ca).

 *Tweet #10NAC. Looking for more networking opportunities? Participants can tweet before, during, and after the conference!*



# MAP, DIRECTIONS & FLOORPLAN



**Hilton Mississauga/Meadowvale**  
6750 Mississauga Road  
Mississauga, ON L5N 2L3

## DIRECTIONS

### Traveling South (from Northern Ontario)

Take Highway 400 to Highway 401 West. The Hotel is approximately 12 miles (20 km) past Pearson International Airport. Take the Mississauga Road exit south (left). Travel south on Mississauga Road and turn right at the second stop light onto Argentia Road. The hotel is immediately to your right.

### Traveling from Toronto Pearson International Airport

Exit the airport onto Highway 427 south to Highway 401 West. Take the Mississauga Road exit south (left). Travel south on Mississauga Road and turn right at the second stop light onto Argentia Road. The hotel is immediately to your right.

**Distance from Hotel:** 14 km   **Drive Time:** 20 min   **Typical Taxi fare:** 50.00 CAD

### Traveling from Toronto Island Airport

Head Northwest on Billy Bishop Way. Take the 401 West, take exit 336 towards Erin Mills Parkway, left onto Mississauga Road, Right on Argentia Road. The hotel is on the left.

**Distance from Hotel:** 28.1 km   **Drive Time:** 45 min

# MAP, DIRECTIONS & FLOORPLAN

## MAIN FLOOR



# PRELIMINARY PROGRAM



Day 1



Day 2



Session descriptions & learning objectives



# PRELIMINARY PROGRAM

## DAY 1 OVERVIEW

MONDAY, OCTOBER 1, 2018

TIME	SESSION TITLE		PRESENTERS	
07:00-08:00	Registration and continental breakfast (mentors and mentees meet)			
08:00-08:15	Welcome and housekeeping			
08:15-09:30	Opening plenary	Assessing evidence in CPD: Meeting standards and missing the goals	Dr. Michael Allan	
09:30-10:00	Break and transition (mentors and mentees meet)			
10:00-11:45	CFPC workshops		Royal College workshops	
	CFPC-1	Chapter administrator session	RC-1	Accreditation 101: Setting the stage for your CPD accreditation program
	CFPC-2	Mainpro+ reviewer session	RC-2	CPD accreditation case clinic
11:45-12:45	Lunch (mentors and mentees meet)			
12:45-13:40	Afternoon plenary	Royal College Accredited CPD Provider Innovation Award & CFPC Continuing Professional Development Program Award	Facilitators: Drs. Leonora Lalla and Connie Switzer	
13:45-15:15	CFPC-3	Mainpro+ certification 101	RC-3	Learning from your peers: Building your accredited CPD provider toolkit
	CFPC-4	Mainpro+ certification case studies		
15:15-15:45	Break and transition (mentors and mentees meet)			
15:45-17:15	CFPC-5	Evaluations: The art of using data and feedback to enhance CPD	RC-4	QI for your CPD accreditation program: A practical workshop
17:15-18:30	CPD networking reception & awards presentation			

# PRELIMINARY PROGRAM

## DAY 2 OVERVIEW

TUESDAY, OCTOBER 2, 2018

TIME	SESSION TITLE		PRESENTERS
07:00-07:50	Registration and continental breakfast (mentors and mentees meet at themed table)		
07:50-08:00	Welcome and housekeeping		
08:00-09:00	Opening plenary	Continuing professional development: Looking at old problems in new ways	Mr. Stephen Downes
09:00-09:30	Break and Transition (mentors and mentees meet)		
Concurrent Workshops 09:30-11:00	A1	Facilitated poster session	Facilitators: Dr. Nafisa Dharamsi and Ms. Susan Wong-Armstrong
	A2	Comparison of CFPC Mainpro+ and Royal College CPD accreditation standards	Ms. Carla Conroy, Ms. Julie Lavigne and Ms. Kate Marsden
	A3	Physician practice improvement: The relationship between continuing professional development and medical regulatory authorities	Dr. Bill McCauley
	A4	An innovative system-wide program to manage difficult airways outside the operating room in a multi-site health care organization	Drs. Helen Caetano and Melanie Hollidge
11:15-12:15	Morning plenary	The new vision for CPD: Recommendations from the FMEC-CPD initiative	Drs. Craig M. Campbell and Jeff Sisler
12:15-13:15	Lunch (mentors and mentees meet)		
Concurrent Workshops 13:15-14:45	B1	Rethinking CPD: Our educational needs from a patient perspective	Mr. Vincent Dumez and Dr. Philippe Karazivan
	B2	Sharing experiences: Living the National Standard after January 1, 2018	Ms. Jennifer Gordon and Ms. Amy Outschoorn
	B3	Multi-disciplinary teams and communities of practice in continuing professional development (CPD)	Ms. Kate Marsden and Dr. John Parboosingh
14:50-15:10	Closing town hall: wrap-up pearls		

# SESSION DESCRIPTIONS & LEARNING OBJECTIVES

MONDAY, OCTOBER 1, 2018 | 07:00-18:30

## OPENING PLENARY

### Assessing evidence in CPD: Meeting standards and missing the goals

<b>Presenter</b>	Dr. Michael Allan
<b>Description</b>	We encourage and expect professional development educators to use the best available evidence to teach physicians and other healthcare providers. However, what is the best available evidence? In this session, we'll consider how an educational event can include a number of studies, be well referenced and still present potentially misleading information. This plenary will cover a variety of issues including surrogate markers, assumptions in physiological mechanisms, associations versus causation, multiple analyses, misinterpretation of statistical significance and over-reliance on guidelines. The presentation will conclude with some basic recommendations for future considerations.
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Recognize how numbers can be misinterpreted and even misleading, and differentiate the simplest ways to present.</li><li>2 Identify when theories and surrogates are substituted for patient-oriented evidence.</li><li>3 Evaluate evidence claims within CPD applications and distinguish common limitations within the content.</li></ol>

## AFTERNOON PLENARY

### Royal College Accredited CPD Provider Innovation Award & CFPC Continuing Professional Development Program Award

<b>Facilitators</b>	Drs. Leonora Lalla and Connie Switzer
<b>Description</b>	This plenary features a series of presentations from the recipients of the 2018 Royal College Accredited CPD Provider Innovation Award and the recipients of the College of Family Physicians of Canada Continuing Professional Development Program Award.
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Identify at least one area of potential enhancement for their CPD programs</li></ol>

# SESSION DESCRIPTIONS & LEARNING OBJECTIVES

MONDAY, OCTOBER 1, 2018 | 07:00-18:30

## COLLEGE OF FAMILY PHYSICIANS OF CANADA WORKSHOPS

### CFPC-1: Chapter administrator session

<b>Presenters</b>	Ms. Jessica Black and Ms. Deborah Blois
<b>Description</b>	The role of CFPC Chapter administrators includes responding to inquiries from providers and screening CERT+ program and ethical review applications to ensure that they adhere to the Mainpro+ certification standards. During this interactive session, workshop participants will review frequently asked questions and discuss the administration of the Mainpro+ certification standards, considering requirements that are flexible and those that are non-negotiable. We will discuss topics related to the National Standard for Support of Accredited CPD Activities, the CERT+ submission requirements, and the application screening process. Participants will collaborate to find solutions for identified challenges and offer tips for providing excellent service while managing the Mainpro+ certification review process.
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Consider different approaches to the screening of applications and ethical review process that comply with the Mainpro+ certification standards.</li><li>2 Examine challenges in the Mainpro+ certification and application process using a solution-based approach.</li><li>3 Identify at least one area of improvement in the review process for their Chapter office.</li></ol>

### CFPC-2: Mainpro+ reviewer session

<b>Presenters</b>	Dr. Janice Harvey, Dr. Andries Muller and Ms. Amy Outschoorn
<b>Description</b>	This interactive workshop is intended for those reviewing and approving applications for Mainpro+ certification. Case-based examples will be examined in small-groups and participants will be invited to share their analysis of each scenario to determine if it complies with the Mainpro+ certification standards. Participants will be asked to consider the Quality Criteria scoring framework and application submission requirements in framing their perspectives on eligibility for Mainpro+ certification. We will discuss the challenges with reviewing complex programs and present examples of programs that have the potential to produce conflicting review outcomes. Opportunity will be given to share best practices and advice for improving the Mainpro+ program review process.
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Evaluate challenging application scenarios using the Mainpro+ certification standards and Quality Criteria Scoring Framework as a guide for performing reviews.</li><li>2 Recognize different review approaches to applying the standards when reviewing programs submitted for Mainpro+ certification.</li><li>3 Deliver appropriate and constructive feedback to Mainpro+ program providers during the review process.</li></ol>

# SESSION DESCRIPTIONS & LEARNING OBJECTIVES

MONDAY, OCTOBER 1, 2018 | 07:00-18:30

## COLLEGE OF FAMILY PHYSICIANS OF CANADA WORKSHOPS

### CFPC-3: Mainpro+ certification 101

<b>Presenters</b>	Ms. Rose Burke-Perry and Ms. Carla Conroy
<b>Description</b>	This workshop will provide individuals who are new to Mainpro+ certification with an overview of the standards and processes for program certification. This session will cover eligible topics and CPD provider organizations, the conflict of interest disclosure process, and tips and tricks for meeting the application submission requirements. Participants will review the requirements that have been implemented to comply with the National Standard for Support of CPD Activities. We will explain the different credit categories, the review process for provincial and national certification, and the quality criteria requirements for one-, two- and three-credit-per-hour programs. Frequently asked questions related to Mainpro+ certification and program development will be discussed.
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Explain the basic requirements for Mainpro+ certification applications.</li><li>2 Define the standards for one-, two-, and three-credit-per-hour certification.</li><li>3 Provide examples of activities that meet the definition of Group Learning, Self-Learning, and Assessment credit categories.</li></ol>

### CFPC-4: Mainpro+ certification case studies

<b>Presenter</b>	Ms. Jessica Black
<b>Description</b>	In this interactive workshop, participants will take an in-depth look at the Mainpro+ certification standards and quality criteria requirements and apply them to a series of challenging case studies which will be examined in a group discussion format. Unique scenarios will be presented, and solution-based strategies will be considered from all perspectives using shared experiences and examples. Cases may take the form of an ethical consideration, a challenge in program development, or a perceived inconsistency in the guidelines. Participants will gain insight into the nuances of Mainpro+ certification through active discussion and participation
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Apply judgement and knowledge when faced with challenging Mainpro+ applications.</li><li>2 Discuss approaches to overcoming inconsistencies in the Mainpro+ certification process.</li><li>3 Provide advice to program developers when new and innovative program formats are submitted for Mainpro+ certification.</li></ol>



# SESSION DESCRIPTIONS & LEARNING OBJECTIVES

MONDAY, OCTOBER 1, 2018 | 07:00-18:30

## COLLEGE OF FAMILY PHYSICIANS OF CANADA WORKSHOPS

### CFPC-5: Evaluations: The art of using data and feedback to enhance CPD

<b>Presenters</b>	Dr. Michael Allan, Dr. Janice Harvey, Ms. Tanya MacLeod and Ms. Lily Oeur
<b>Description</b>	This session will discuss how the CFPC uses evaluation and feedback to measure impact, determine policy and set goals using specific CFPC led projects as examples. We will review the Mainpro+ evaluation strategy, the Mainpro+ certification two- and three-credit-per-hour pilot project and other evaluations conducted by the CFPC's Programs and Practice Support department. The presenters will share lessons learned from their own experience and provide tips on how workshop participants can apply this information to their initiatives. Participants will gain insight on the future direction of the CFPC's CPD policy and program development.
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Describe how CPD administrators can apply feedback to program development.</li><li>2 Identify goal-oriented strategies that will be utilized by the CFPC for future CPD policy and program development.</li><li>3 Define at least one evaluation or outcome measurement strategy that will inform their own CPD activities.</li></ol>

# SESSION DESCRIPTIONS & LEARNING OBJECTIVES

MONDAY, OCTOBER 1, 2018 | 07:00-18:30

## ROYAL COLLEGE OF PHYSICIANS AND SURGEONS OF CANADA WORKSHOPS

### RC-1: Accreditation 101: Setting the stage for your CPD accreditation program

<b>Presenters</b>	Ms. Robin Kinch and Ms. Julie Lavigne
<b>Description</b>	One of the primary roles and responsibilities of accredited CPD provider organizations is to review group learning and assessment CPD activities developed by other physician organizations. During this interactive workshop, participants will be provided with an opportunity to review administrative, educational, and ethical standards for accredited CPD activities and apply the standards to multiple case-based examples.
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Explain the criteria established to determine if the developing organization meets the definition of a physician organization.</li><li>2 Discuss the minimum acceptable educational and ethical standards all programs must meet to be approved as accredited CPD activities.</li><li>3 Identify at least one area for improvement in the review process for their organizations.</li></ol>

### RC-2: CPD accreditation case clinic

<b>Presenters</b>	Ms. Jennifer Gordon and Dr. Connie Switzer
<b>Description</b>	One of the primary roles of a Royal College accredited CPD provider is to review CPD activities against Royal College CPD accreditation standards. During this interactive workshop, participants will be presented with a series of complex CPD accreditation scenarios. Participants will work through each case to determine whether it meets Royal College CPD accreditation criteria and identify areas for improvement in their current application of the standards. Cases will include live and web-based group learning, self-assessment, and simulation activities.
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Evaluate applications against current Royal College CPD accreditation standards.</li><li>2 Provide feedback to applicants on how to improve submissions to meet Royal College CPD accreditation criteria.</li><li>3 Identify at least one area for enhancement in their CPD programs.</li></ol>

# SESSION DESCRIPTIONS & LEARNING OBJECTIVES

MONDAY, OCTOBER 1, 2018 | 07:00-18:30

## ROYAL COLLEGE OF PHYSICIANS AND SURGEONS OF CANADA WORKSHOPS

### RC-3: Learning from your peers: Building your accredited CPD provider toolkit

<b>Presenters</b>	Ms. Jennifer Gordon and Dr. Paul Hendry
<b>Description</b>	This workshop will feature a series of presentations from multiple accredited CPD provider organizations (“7 slides in 7 minutes”) who will share a CPD tool, resource or strategy that aligns with the requirements of the Royal College/CACME accreditation standards. Participants will develop a shared repertoire of experiences, resources, and tools for integration within their CPD program as part of a strategy to maintain their accredited status.
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Consider different approaches to CPD and CPD accreditation that comply with the accreditation standards for CPD provider organizations.</li><li>2 Discuss challenges to achieving adherence to one or more of the presented accreditation standards for CPD provider organizations.</li></ol>

### RC-4: QI for your CPD accreditation program: A practical workshop

<b>Presenters</b>	Dr. Khalid Azzam, Ms. Audrey Gottlieb and Mr. Bob Parson
<b>Description</b>	One of the biggest challenges expressed by accredited CPD providers relates to evaluating the effectiveness of their overall CPD program. In this interactive workshop, participants will explore approaches to assess and improve the quality of their CPD program. This workshop will guide participants through how to incorporate feedback from CPD activity evaluations, engage their CPD Committee, and create an action plan for QI. Presenters will also provide tips to improve offerings year over year!
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Develop a strategy to evaluate their overall CPD program.</li><li>2 Discuss approaches on how to engage and coach volunteers.</li><li>3 Incorporate one new idea to improve their CPD program.</li></ol>

# SESSION DESCRIPTIONS & LEARNING OBJECTIVES

TUESDAY, OCTOBER 2, 2018 | 07:00-15:10

## OPENING PLENARY

### Continuing professional development: Looking at old problems in new ways

<b>Presenter</b>	Mr. Stephen Downes
<b>Description</b>	Despite the widespread availability of learning technology, many of the traditional problems of continuing professional development (CPD) remain with us today. These problems range from managing conflicts of interest to identifying learner needs to improving and measuring learning and workplace outcomes. These problems persist, argues Mr. Stephen Downes, because we do not accompany new technology with new ways of looking at these old problems. New technology allows us to redefine CPD in a way that is individually driven, ongoing, and performance-centered. Mr. Downes will discuss the elements of personal learning that redefine CPD, including personal learning records, open learning resources, and personal learning environments.
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Assess learning technologies from the perspective of affordances.</li><li>2 Describe the core elements of a personal learning environment.</li><li>3 Identify emerging trends in continuing personal development.</li></ol>

## CONCURRENT WORKSHOPS – MORNING

### A1: Facilitated poster session

<b>Facilitators</b>	Dr. Nafisa Dharamsi and Ms. Susan Wong-Armstrong
<b>Description</b>	This session will give continuing professional development professionals an opportunity to collaborate and promote innovation and excellence in accreditation. Posters are a visual aid and communication tool which allows CPD professionals to share findings and display their work. An effective poster can engage colleagues, start conversations, help foster collaborations and help researchers network. During this facilitated poster session, each presenter will give a short presentation and answer questions from participants. Each of the posters will address one of the following themes: Research in CPD, CPD/Accreditation Innovations, or What works in CPD?
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Explain the importance and implications of an innovative project as it pertains to the CPD community.</li><li>2 Outline a project that has been undertaken by another CPD provider organization.</li><li>3 Identify an area of their practice that could benefit from one of the projects presented during the session.</li></ol>

# SESSION DESCRIPTIONS & LEARNING OBJECTIVES

TUESDAY, OCTOBER 2, 2018 | 07:00-15:10

## CONCURRENT WORKSHOPS – MORNING

### A2: Comparison of CFPC Mainpro+ and Royal College CPD accreditation standards

<b>Presenters</b>	Ms. Carla Conroy, Ms. Julie Lavigne and Ms. Kate Marsden
<b>Description</b>	Although the educational and ethical standards for the accreditation of learning activities within the Mainpro+ and MOC programs are similar, there are differences between the standards and the processes by which approval is granted. During this interactive workshop, participants will discuss and compare the administrative, educational, and ethical standards of the two CPD accreditation systems.
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Explain the administrative, educational, and ethical standards that are similar between the two national CPD accreditation systems.</li><li>2 Describe areas of difference in their standards and processes of accreditation.</li><li>3 Apply the standards of both Colleges when reviewing applications for accreditation.</li></ol>

### A3: Physician practice improvement: The relationship between continuing professional development and medical regulatory authorities

<b>Presenter</b>	Dr. Bill McCauley
<b>Description</b>	During this interactive workshop participants will discuss and contribute to the emerging concept of Physician Practice Improvement and its relationship to Competency-based CPD. Participants will also explore how Medical Regulatory Authorities (MRAs), Certifying Colleges and CPD providers can work collaboratively to ensure that physicians are participating in CPD that is practice-specific, structured and meaningful.
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Describe the Physician Practice Improvement cycle, how it was developed and steps that are taking place towards implementation.</li><li>2 Recognize opportunities to support PPI through the inclusion of self-assessment and practice improvement in CPD activities.</li><li>3 Consider and discuss outstanding challenges to implementation of PPI including availability and access to tools and data that can support each stage of PPI.</li></ol>

# SESSION DESCRIPTIONS & LEARNING OBJECTIVES

TUESDAY, OCTOBER 2, 2018 | 07:00-15:10

## CONCURRENT WORKSHOPS – MORNING

### A4: An innovative system-wide program to manage difficult airways outside the operating room in a multi-site health care organization

<b>Presenters</b>	Drs. Helen Caetano and Melanie Hollidge
<b>Description</b>	This interactive workshop will use a case-study approach and utilize group discussion to examine how hospital-based education programs can be approved for CPD credits to enhance staff participation. The successful Difficult Airway Program at Niagara Health will be used to facilitate discussions around initiating accreditation, trouble-shooting, and advertising to clinical staff at a multisite organization. Objectives of the difficult airway program were linked to the College of Family Medicine of Canada “CanMEDs-FM” competencies. The Difficult Airway Program was approved for 17.25 CPD credits to support and incentivize staff training.
<b>Learning objectives</b>	<p>At the end of this session, participants will be able to:</p> <ol style="list-style-type: none"><li>1 Review and discuss the educational components of the Difficult Airway Program including challenges in initial development.</li><li>2 Discuss challenges of accreditation approval for hospital-based medical education.</li><li>3 Discuss resources required for running a CPD accredited education program including physical space, technology, and hospital management buy-in.</li><li>4 Discuss challenges for maintaining an accredited educational program.</li></ol>

# SESSION DESCRIPTIONS & LEARNING OBJECTIVES

TUESDAY, OCTOBER 2, 2018 | 07:00-15:10

## MORNING PLENARY

### The new vision for CPD: Recommendations from the FMEC-CPD initiative

<b>Presenters</b>	Drs. Craig M. Campbell and Jeff Sisler
<b>Description</b>	<p>The Future of Medical Education in Canada – Continuing Professional Development (FMEC-CPD) project has released a preliminary report with recommendations for “a CPD system that sustains innovation and ongoing quality improvement for the health of Canadians.” The preliminary report has been circulated for comment and will be finalized in November 2018. Overall, a national CPD system is proposed that supports physician CPD that is socially responsive to patient and community needs, results in improved practice and patient outcomes, and that is informed by practice-based data. The implementation of a national CPD system is envisioned to be guided by the creation of national and provincial/regional CPD councils; be enabled by new pooled funds to fuel innovation; be supported by the creation of linked datasets that supports alignment between the description of CPD activities and the intended outcomes of physician CPD; and strengthen the Physician Practice Improvement initiative led by medical regulators (FMRAC). In this plenary, the recommendations of the preliminary report will be presented for discussion and feedback. Participants will be challenged to identify how they or their organization can contribute to the design and implementation of the CPD system in Canada in partnership with key stakeholder organizations.</p>
<b>Learning objectives</b>	<p>At the end of this session, participants will be able to:</p> <ol style="list-style-type: none"><li>1 Explain the overarching recommendations of FMEC-CPD to a colleague.</li><li>2 Describe the new structures recommended to facilitate the development of a national CPD system.</li><li>3 Evaluate the benefits and challenges to the directions proposed.</li><li>4 Identify two ways you and your organization can contribute to acting on the draft recommendations.</li></ol>

# SESSION DESCRIPTIONS & LEARNING OBJECTIVES

TUESDAY, OCTOBER 2, 2018 | 07:00-15:10

## CONCURRENT WORKSHOPS – AFTERNOON

### B1: Rethinking CPD: Our educational needs from a patient perspective

<b>Presenters</b>	Mr. Vincent Dumez and Dr. Philippe Karazivan
<b>Description</b>	Patients' and professionals' experience of healthcare is fundamentally different, meaning patients live with different issues and identify different needs for continuous and professional improvement (CPD). In this workshop, participants will experience this complementarity first hand by comparing their own perspective to that of patients regarding their CPD needs.
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Explain how the patient perspective can help identify different needs differently.</li><li>2 Reflect as a group on how to include patients' opinion in identifying CPD activities that are grounded in population needs.</li><li>3 Reflect on if certain CPD activities could be co-built with patients.</li><li>4 Identify different ways to measure and assess outcomes regarding the validity and the pertinence of a CPD curriculum integrating patients' perspective</li></ol>

### B2: Sharing experiences: Living the National Standard after January 1, 2018

<b>Presenters</b>	Ms. Jennifer Gordon and Ms. Amy Outschoorn
<b>Description</b>	During this interactive workshop, participants will gain insight by sharing their best practices and biggest challenges encountered since the implementation of the National Standard for Support of Accredited CPD Activities on January 1, 2018. Utilizing practical cases and scenarios, workshop participants will work together to apply the key principles of the National Standard and determine program eligibility within the Royal College's CPD accreditation criteria and/or CFPC's Mainpro+ certification standards. Throughout this session we will address feedback received to date, reflect on lessons learned and discuss frequently asked questions.
<b>Learning objectives</b>	At the end of this session, participants will be able to: <ol style="list-style-type: none"><li>1 Describe the principles of the National Standard for Support of Accredited CPD Activities.</li><li>2 Apply the National Standard to CPD activities that are developed for MOC or Mainpro+ credit.</li><li>3 Provide coaching to CPD activity developers on application of the National Standard.</li></ol>



# SESSION DESCRIPTIONS & LEARNING OBJECTIVES

TUESDAY, OCTOBER 2, 2018 | 07:00-15:10

## CONCURRENT WORKSHOPS – AFTERNOON

### B3: Multi-disciplinary teams and communities of practice in continuing professional development (CPD)

<b>Presenters</b>	Ms. Kate Marsden and Dr. John Parboosingh
<b>Description</b>	Multi-disciplinary clinical teams and communities of practice can contribute to lifelong learning by helping physicians make self-initiated improvements to their practice. During this interactive workshop, participants will explore the unique characteristics of successful high-performance clinical teams and communities of practice required to achieve high-quality safe care. Participants will identify practical ways of helping traditional clinical units to adopt these characteristics and opportunities for creating new communities of practice in their own settings.
<b>Learning objectives</b>	<p>At the end of this session, participants will be able to:</p> <ol style="list-style-type: none"><li>1 Share their knowledge and skills to help a group use evidence-based social learning principles and practices to become a community of practice.</li><li>2 Assist a clinical group to create a social learning space, defined as a “social container that enables genuine interactions among participants, who can bring to the learning table their experience of themselves in practice”.</li><li>3 Use a technologically enhanced social learning space to automatically and seamlessly engage in CPD by exchanging ideas and implementing self-initiated improvements to their practice.</li><li>4 Identify different ways to measure and assess outcomes regarding the validity and the pertinence of a CPD curriculum integrating patients' perspective</li></ol>

# FACULTY & SPEAKERS



Plenary presenter biographies



Conflict of interest disclosures



# PLENARY PRESENTER BIOGRAPHIES

## DAY 1 OPENING PLENARY

Michael Allan, MD, CCFP

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Dr. G. Michael Allan (Mike) is the Director of Programs and Practice Support with the College of Family Physicians of Canada. He is a past Professor in the Department of Family Medicine at University of Alberta and has practiced family medicine over 20 years. He has given 300 presentations and published over 120 articles. Mike writes a regular evidence-based update (called Tools for Practice) distributed to >32,000 clinicians and published in the journal "Canadian Family Physician." He also co-presents a weekly medical podcast (on iTunes) called Best Science Medicine podcast. He is a member of PEER (Patients, Experience, Evidence, Research), a collaboration of Primary Care Knowledge Translation professionals.

## DAY 2 OPENING PLENARY

Stephen Downes

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Mr. Stephen Downes led the Learning and Performance Support Systems program at the National Research Council, a multi-year effort to develop personal learning technology and learning analytics, and is one of the originators of the Massive Open Online Course. Mr. Downes is a leading voice in the field of online and networked learning, has authored learning management and content syndication software, and is the author of the widely read e-learning newsletter OLDaily.

See more at <http://www.downes.ca>

# PLENARY PRESENTER BIOGRAPHIES

## DAY 2 MORNING PLENARY

**Craig M. Campbell, MD, FRCPC, FSACME**

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Dr. Campbell is a specialist in Internal Medicine, Associate Professor of Medicine at the University of Ottawa and Principle Senior Advisor, Competency-based Continuing Professional Development in the Office of Specialty Education at the Royal College of Physicians and Surgeons of Canada. Dr. Campbell is responsible for the development of a strategy to implement a competency-based CPD model to support learning and assessment of physicians in practice. Dr. Campbell's research and development interests are focused on developing and implementing tools and strategies to promote self-assessment and the use of external data and feedback to enhance competence and performance of individuals, groups or health care teams. Dr. Campbell is a Fellow of the Society for Academic Continuing Medical Education (SACME) and member of the editorial board for the Journal of Continuing Education in the Health Professions.

**Jeff Sisler, MD, CCFP, FCFP, MCISc**

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Dr. Jeff Sisler is the Executive Director, Professional Development and Practice Support of the College of Family Physicians of Canada (CFPC). He also co-chairs the Future of Medical Education in Canada (FMEC) – CPD Steering Committee. Dr. Sisler is an academic family physician based in Winnipeg, Manitoba. He formerly served as Vice-Dean, Continuing Competency and Assessment in the Faculty of Health Sciences at the University of Manitoba (U of M). He led the development of UPCON, a primary care-cancer care integration program as the Director, Primary Care Oncology at CancerCare Manitoba. Dr. Sisler received his Masters degree in Family Medicine from the University of Western Ontario in 2002. He also holds a Certificate in Adult and Continuing Education. He is a Professor in the Department of Family Medicine at the U of M and a Fellow of the CFPC, which awarded him an Award of Excellence in 2013 for his work in cancer care.

# CONFLICT OF INTEREST DISCLOSURES

DISCLOSURES	
NAME	DETAILS
Allan, Michael	I have received funding for speaking honorarium, research grants, and CPD grants (most recently for COPD) from ACFP, OCFP, and for non-industry affiliated conferences. I have also received funding for CIHR, AHS, and other grants.
Black, Jessica *	I am a paid employee of the College of Family Physicians of Canada.
Blois, Deborah	I am a paid employee of the College of Family Physicians of Canada.
Connors, Lori *	I am a member of an advisory board with AstraZeneca and Sanofi. I am a member of a speakers' bureau for AstraZeneca, Sanofi and CSL Behring.
Conroy, Carla *	I am a paid employee of the College of Family Physicians of Canada.
Gill, Justine *	I am an employee of the Canadian Anesthesiologists' Society (a not-for-profit society).
Gordon, Jennifer *	I am a member of a global educational advisory board for Pfizer and Merck. I do not receive an honorarium.
Gottlieb, Audrey	I am a full-time employee for the Michener Institute of Education at UHN. I have received honoraria of gifts from SIM-One, the Canadian Network for Simulation in Healthcare (CNSH), the Regional Geriatric Program of Toronto, and the National Initiative for the Care of the Elderly.
Harvey, Janice *	I am the creator of the program <i>MSK Education – Joint Assessment Made Easy</i> . I received an honorarium from the OCFP when I teach it.
Hendry, Paul	I have received payments from the CPSO for my role as a council member (academic representative for uOttawa) and discipline committee member.
Lalla, Leonora *	I am a shareholder in a publicly-funded medical clinic.
Lavigne, Julie *	I am a paid employee of the Royal College of Physicians and Surgeons of Canada.
Louca, Emily *	I receive reimbursements for travel expenses from the Royal College.
Marsden, Kate	I am a paid employee of the Royal College of Physicians and Surgeons of Canada.
Oeur, Lily	I am a paid employee of the College of Family Physicians of Canada.
Outschoorn, Amy *	I am a paid employee of the College of Family Physicians of Canada. I sit on the board of directors at Food Allergy Canada and the Canadian Premature Babies Foundation. Both not-for-profit organizations receive commercial funding.
Sisler, Jeff	I am a paid employee of the College of Family Physicians of Canada.
Weinberg, Erica *	I am a member of a speakers' bureau for CME Away by Sea Courses.
Wong-Armstrong, Susan	I am a paid employee of the Alberta College of Family Physicians.

\* = planning committee members

# CONFLICT OF INTEREST DISCLOSURES

NOTHING TO DECLARE	
Burke-Perry, Rose *	MacLeod, Tanya
Caetano, Helen	Mazurek, Karen *
Campbell, Craig M.	McCauley, Bill
Dharamsi, Nafisa	McDiarmid, Laura *
Downes, Stephen	Millette, Jackie *
Dumez, Vincent	Muller, Andries *
Hollidge, Melanie	Niles, Julia *
Karazivan, Philippe	Parboosingh, John
Kinch, Robin	Parson, Bob
LeBlanc, Connie *	Snow, Pamela *
Lynn, Brenna *	Wade, Patricia *

\* = *planning committee members*



## 10<sup>th</sup> NATIONAL CPD ACCREDITATION CONFERENCE

October 1 & 2, 2018

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Hilton Mississauga/Meadowvale | 6750 Mississauga Road, Mississauga, ON